

**APPROVED by the
Decision of the Board of
Directors of Abylkas Saginov
Karaganda Technical
University NJSC
June 25, 2025 (Minutes No. 5)**

**Classifier of internal regulatory documents of
Non-profit Joint-stock Company Abylkas Saginov
Karaganda Technical University**

I. Documents approved by the Sole Shareholder of Abylkas Saginov Karaganda Technical University NJSC

1. Charter of Abylkas Saginov Karaganda Technical University NJSC;
2. Corporate Governance Code of Abylkas Saginov Karaganda Technical University NJSC;
3. Annual financial statements of Abylkas Saginov Karaganda Technical University NJSC.

2. Documents approved by the Board of Directors of Abylkas Saginov Karaganda Technical University NJSC

1. Development Strategy / Program of Abylkas Saginov Karaganda Technical University NJSC;
2. Development plan of Abylkas Saginov Karaganda Technical University NJSC;
3. Regulation on the Management Board of Abylkas Saginov Karaganda Technical University NJSC;
4. The procedure for selection and appointment of Chairman of the Board, Rector and election of members of the management Board of Abylkas Saginov Karaganda Technical University NJSC;
5. Organizational structure of Abylkas Saginov Karaganda Technical University NJSC and the staffing level of Abylkas Saginov Karaganda Technical University NJSC;
6. Regulation on the Committees of the Board of Directors of Abylkas Saginov Karaganda Technical University NJSC;
7. Regulation on the assessment of the activities of the Board of Directors and the Committees of the Board of Directors of Abylkas Saginov Karaganda Technical University NJSC;
8. Regulation on the terms of remuneration and bonuses of Chairman of the Management Board, Rector, members of the Management Board and Chief Accountant of Abylkas Saginov Karaganda Technical University NJSC;
9. Regulation on the Corporate Secretary of Abylkas Saginov Karaganda Technical University NJSC;
10. Regulation on the Internal Audit Service of Abylkas Saginov Karaganda Technical University NJSC;
11. Regulation on the procedure for appointment, amount and conditions of remuneration and bonuses for employees of the Internal Audit Service of Abylkas Saginov Karaganda Technical University NJSC;
12. Program of guaranteeing and improving the quality of activities of the Internal Audit Service of Abylkas Saginov Karaganda Technical University NJSC;
13. Rules for implementing an audit of Abylkas Saginov Karaganda Technical University NJSC and relations with the external auditor;
14. Regulation on the Anti-corruption Compliance Service of Abylkas Saginov Karaganda Technical University NJSC;
15. Regulation on the Ombudsman of Abylkas Saginov Karaganda Technical University

NJSC;

16. Anti-corruption Standard of Abylkas Saginov Karaganda Technical University NJSC;
17. Standard for eliminating conflicts of interest of Abylkas Saginov Karaganda Technical University NJSC;
18. Accounting Policy of Abylkas Saginov Karaganda Technical University NJSC;
19. Tax Policy of Abylkas Saginov Karaganda Technical University NJSC;
20. Regulation on the placement of temporarily free funds of Abylkas Saginov Karaganda Technical University NJSC on deposits with second-tier banks and in the "Overnight" deposit;
21. Risk Management Policy of Abylkas Saginov Karaganda Technical University NJSC (risk portfolio, including risk map, stakeholder map, risk appetite statement, risk register, risk tolerance, risk response action plan);
22. Sustainable Development Policy of Abylkas Saginov Karaganda Technical University NJSC;
23. Action Plan of Implementing Sustainable Development of Abylkas Saginov Karaganda Technical University NJSC;
24. Policy and Rules for the Settlement of Corporate Conflicts of Abylkas Saginov Karaganda Technical University NJSC;
25. Code of Business Ethics of Abylkas Saginov Karaganda Technical University NJSC;
26. Rules for competitive filling of positions of the teaching staff and research workers of Abylkas Saginov Karaganda Technical University NJSC;
27. Rules for admission to study at Abylkas Saginov Karaganda Technical University NJSC;
28. Guidelines for ensuring the safety of commercial and official secrets of Abylkas Saginov Karaganda Technical University NJSC;
29. Amounts of tuition fees for educational programs of higher and postgraduate education of Abylkas Saginov Karaganda Technical University NJSC;
30. Forms and requirements for filling out educational documents of the own sample;
31. Regulation on the work of the Commission for Sale of Property of Abylkas Saginov Karaganda Technical University NJSC on the web portal of the State Property Register;
32. Regulation on branches and representative offices of Abylkas Saginov Karaganda Technical University NJSC;
33. Classifier of internal regulatory documents of Abylkas Saginov Karaganda Technical University NJSC;
34. Documents regulating the internal activities of the Company (except for documents adopted by the Board of Directors of the Company).

3. Documents approved by the Management Board of Abylkas Saginov Karaganda Technical University NJSC

1. Regulation on the Academic Council of Abylkas Saginov Karaganda Technical University NJSC;
2. Staffing schedule of Abylkas Saginov Karaganda Technical University NJSC;
3. Internal Regulations of Abylkas Saginov Karaganda Technical University NJSC;
4. Regulation on reimbursement of expenses of students for scientific internships, practice, participation in youth policy events of Abylkas Saginov Karaganda Technical University NJSC;
5. Regulation on the Personnel Policy of Abylkas Saginov Karaganda Technical University NJSC;
6. Regulation on the Conciliation Commission of Abylkas Saginov Karaganda Technical University NJSC;
7. Regulation on business trips of employees of Abylkas Saginov Karaganda Technical University NJSC;
8. Regulation on representative expenses of Abylkas Saginov Karaganda Technical University NJSC;

9. Regulations on the system of remuneration, material incentives and bonuses for employees of Abylkas Saginov Karaganda Technical University NJSC;
10. Regulation on the rating of the teaching staff of Abylkas Saginov Karaganda Technical University NJSC;
11. Qualification Standard of the teaching staff and research workers of Abylkas Saginov Karaganda Technical University NJSC;
12. Regulation on the distribution of net income of Abylkas Saginov Karaganda Technical University NJSC;
13. Regulation on the movement of financial resources for scientific and (or) scientific and technical projects / programs of grant and program-targeted financing of Abylkas Saginov Karaganda Technical University NJSC;
14. Regulation on the Ethics Commission of Abylkas Saginov Karaganda Technical University NJSC;
15. Regulation on the procedure for accounting for fixed assets of Abylkas Saginov Karaganda Technical University NJSC;
16. Rules for rewarding the teaching staff and employees based on the results of publications in scientific journals and receiving patents for inventions of Abylkas Saginov Karaganda Technical University NJSC;
17. Regulation on the development and implementation of startups of Abylkas Saginov Karaganda Technical University NJSC;
18. Regulation on the Saginov Fund: support of internal initiatives competition;
19. Rules for electronic document management of Abylkas Saginov Karaganda Technical University NJSC;
20. Other documents regulating the internal activities of the Company (except for documents approved by the Board of Directors).

4. Documents approved by the Academic Council of Abylkas Saginov Karaganda Technical University NJSC

1. Comprehensive Program of the development of Abylkas Saginov Karaganda Technical University NJSC;
2. Academic Policy of Abylkas Saginov Karaganda Technical University NJSC;
3. Regulation on the Academic Council of Abylkas Saginov Karaganda Technical University NJSC;
4. Regulation on the Scientific and Technical Council of Abylkas Saginov Karaganda Technical University NJSC;
5. Regulation on holding a competition of scientific projects for a grant for young scientists of Abylkas Saginov Karaganda Technical University NJSC;
6. Regulation on informal education and recognition of learning outcomes obtained through informal education of Abylkas Saginov Karaganda Technical University NJSC;
7. Regulation on postdoctoral studies of Abylkas Saginov Karaganda Technical University NJSC;
8. Regulation on the Dissertation Councils of Abylkas Saginov Karaganda Technical University NJSC;
9. Regulation on the Council of Young Scientists of Abylkas Saginov Karaganda Technical University NJSC;
10. Rules for organization of the external academic mobility program for students of Abylkas Saginov Karaganda Technical University NJSC;
11. Rules for provision of services under additional education programs of Abylkas Saginov Karaganda Technical University NJSC;
12. Other internal documents on the issues of educational, methodological, scientific and educational activities of Abylkas Saginov Karaganda Technical University NJSC.