

## **Visa support**

### **The procedure for issuing an invitation/visa:**

1. An invitation is issued to foreign citizens to obtain a C9 study visa through the Center for International Cooperation.

2. To issue an invitation for a multiple-entry (over 90 days) or single-entry (less than 90 days) C9 visa (education), foreign citizens must submit:

- a copy of the passport;
- extract from the rector's order on enrollment / transfer from course to course;
- a copy of the contract for the provision of educational services (if available);

- a questionnaire of the established form;

3. In order to issue an invitation for a multiple-entry or single-entry C3 visa (employment), foreign citizens must submit:

- a copy of the passport;
- a copy of the employment contract;
- a copy of the rector's order on admission to the position;
- a questionnaire of the prescribed form in paper or electronic form;
- notarized consent of the apartment owner (at the place of temporary residence).

4. The invitation is issued by the Migration Police Department of Karaganda within 5 working days, while the consideration period can be extended to 30 days.

### **Visa extension procedure:**

1. Visa extension is carried out 15 calendar days before the end of the visa period through the Center for International Cooperation. The extension of the study visa is carried out for 1 year.

2. In case of passport expiration, it is necessary to extend it in advance at the Department of Consular Service (120 days before the visa expiration date).

3. To extend the study visa, foreign students must submit at least 15 days before the end of the study visa:

- passport and a copy of passport and visa;

- an extract from the rector's order on enrollment (transfer from course to course);
- receipt of payment of state duty at the time of submission of documents;
- visa application form with 3×4 photo;
- notarized consent of the apartment owner or a certificate from the academy dormitory (at the place of temporary residence).

4. To extend a work visa, foreign citizens must submit at least 15 days before the end of the work visa:

- passport and a copy of passport and visa;
- a copy of the employment contract;
- a copy of the rector's order on admission to the position;
- receipt of payment of state duty at the time of submission of documents;
- visa application form with 3×4 photo;
- notarized consent of the apartment owner (at the place of temporary residence).

5. Foreign citizens must renew their visa in a timely manner through the Center for International Cooperation, or leave the territory of the Republic of Kazakhstan 10 days before the visa expiration date.

6. Foreign citizens are personally responsible for compliance with the passport and visa deadline.