

## **Recognition and nostrification of educational documents**

According to the Standard Rules of Admission to higher Education institutions of the Republic of Kazakhstan and the Rules of Transfer and restoration of students when applying for training and when transferring or restoring a student from a foreign educational organization, documents on completion of the previous level of education issued by foreign educational organizations must undergo the nostrification procedure in the Republic of Kazakhstan in accordance with the established procedure.

Nostrification of educational documents is a procedure that is carried out in order to determine the equivalence of documents issued to persons who have received education in other states, in international or foreign educational institutions (their branches) in cases where there is no international agreement on the recognition of educational documents with this state.

### **Which agency carries out nostrification?**

National Accreditation Center of the Ministry of Education and Science of the Republic of Kazakhstan (NAC MES RK).

Coordinates of the National Ministry of Education and Science of the Republic of Kazakhstan: 19 Imanova str., Astana, 010000, Alma-Ata Business Center, office 504 (5th floor), tel. department of nostrification 8 (7172) 731744, 8 (7172) 787163, fax 8 (7172) 731743, e-mail: nac.edu@bk.ru , nac.edu@mail.ru .

Documents on education are accepted for the recognition and nostrification procedure is carried out through:

- Committee for Control in the Field of education and Science of the Ministry of Education and Science of the Republic of Kazakhstan (Astana);
- Non-profit, joint-stock company “State Corporation “Government for Citizens” (PSC).

**The procedure for passing the nostrification procedure and handing over the certificate of nostrification to the Department of student documentation of the University**

- Provision of a package of necessary documents to the National Ministry of Education and Science of the Republic of Kazakhstan;

- Payment of the fee in the bank (the amount of the fee depends on the country that issued the education document and the year of issue);

- Acceptance and registration of an application with the issuance of a certificate of acceptance of documents for the recognition and nostrification procedure;

- Stages of the nostrification procedure:

- establishing the authenticity of educational documents;

- establishment of compliance of the content of education received abroad with the Kazakh state mandatory standards of education in terms of state requirements for the minimum content and level of training of graduates of educational institutions.

- Making a decision (positive or negative) on the nostrification of the document;

Issuance of a certificate of recognition or nostrification of educational documents (on the basis of an order on the nostrification of an educational document, the National Ministry of Education of the Republic of Kazakhstan issues a corresponding certificate in the prescribed form; the certificate is issued personally to the applicant or by his power of attorney to another person);

- Handing over the certificate to the student department of the university.

### **The list of documents provided for the procedure of recognition and nostrification of educational documents:**

Provision of a package of necessary documents to the National Ministry of Education and Science of the Republic of Kazakhstan;  
Payment of the fee in the bank (the amount of the fee depends on the country that issued the education document and the year of issue);  
Acceptance and registration of an application with the issuance of a certificate of acceptance of documents for the recognition and nostrification procedure;  
Stages of the nostrification procedure:

- establishing the authenticity of educational documents;

- establishment of compliance of the content of education received abroad with the Kazakh state mandatory standards of education in terms of state requirements for the minimum content and level of training of graduates of educational institutions.

Making a decision (positive or negative) on the nostrification of the document;

Issuance of a certificate of recognition or nostrification of educational documents (on the basis of an order on the nostrification of an educational document, the National Ministry of Education of the Republic of Kazakhstan issues a corresponding certificate in the prescribed form; the certificate is issued personally to the applicant or by his power of attorney to another person);

Handing over the certificate to the student department of the university.

**The list of documents provided for the procedure of recognition and nostrification of educational documents:**

- Notarized copies of the document on education and its appendices (with translation of the document on education and its appendix into the state or Russian language) with the following information: the list of academic disciplines, the amount of hours / credits, completed academic disciplines and practices, final grades, course and final qualifying works, other components of the educational process (if available);

- Appendix to the document on education (original) with the following information: the number of hours of academic disciplines and practices completed, final grades received, course and final qualifying papers, other components of the educational process;

- Notarized translation of the document on education and its appendices into the state and/or Russian language. The certification of the translation is carried out by a notary in the territory of the Republic of Kazakhstan or by the bodies of the diplomatic service of the Republic of Kazakhstan in the country in which the document was issued. In some cases (for example, when establishing recognition by precedent), a translation made by the bodies of the diplomatic service in Kazakhstan of the state in whose territory the document was issued may be presented;

- A notarized copy of the identity document of the holder of the education document, with translation into the state and/or Russian language;

- A copy of the license and /or certificate of accreditation of the educational institution that issued the document on education, with the exception of state-issued documents on basic secondary, general secondary

education, certified by the seal of the educational institution (if necessary, with a notarized translation into the state and/or Russian language).

The documents specified in sub-paragraphs 1) and 2) of this paragraph issued by educational organizations must be apostilled or legalized.

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