



**APPROVED** by the  
**Decision of the Board of Directors**  
**of Abylkas Saginov Karaganda**  
**Technical University NJSC**  
**(Minutes No. 9**  
**dated December 27, 2023)**

**REGULATION ON PLACING TEMPORARILY AVAILABLE FUNDS OF  
ABYLKAS SAGINOV KARAGANDA TECHNICAL UNIVERSITY NJSC  
ON THE SECOND TIER BANK DEPOSITS  
AND ON THE “OVERNIGHT” DEPOSIT**

**Karaganda 2023**

**Structure of the Regulation on placing temporarily available funds of  
Abylkas Saginov Karaganda Technical University NJSC on the second tier  
bank deposits and on the “Overnight” deposit**

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## 1. General provisions

This Regulation on placing temporarily available funds (TAF) of Abylkas Saginov Karaganda Technical University NJSC on the second tier bank deposits and on the "Overnight" deposit (hereinafter referred to as the Regulation) is an internal document that defines the procedure for placing temporarily available funds on the second tier bank deposits and on the "Overnight" deposit, with the exception of cash equivalents.

When developing the Regulation, the following regulatory documents were used:

- the Decree of the Government of the Republic of Kazakhstan dated September 14, 2004 No. 960 "On some issues of acquisition of financial services by state-owned enterprises on the right of economic management and organizations in which the controlling stake (shares) belongs to the state";
- the Charter of the Company;
- the other internal documents of the Company.

## 2. Terms. Definitions. Abbreviations

**Accounting office** - a division of the Company that is responsible for the development and implementation of this Regulation;

**Company** – Non-profit Joint-stock Company Abylkas Saginov Karaganda Technical University.

**Long-term credit rating** - a rating agency's opinion of the relative overall creditworthiness of a borrower or the creditworthiness of a borrower with respect to specific debt obligations based on an assessment of risk factors. Credit scores are calculated based on past and current financial history, as well as estimates of the size of their property and financial obligations (debts) incurred. The main purpose of the rating is to give potential creditors/investors an idea of the likelihood of timely payment of their financial obligations.

**Overnight** - one of the types of short-term deposits that allows placing available funds in tenge or foreign currency for a period of one business day or one night at rates set by the second tier bank on a daily basis.

**Prudential standards** - legally established requirements for the minimum values of the main indicators of second tier banks (capital and liquidity), i.e. basic indicators of the successful bank performance.

**Temporarily available funds (TSF)** - funds placed on the Company's accounts after payment of all the current obligations required for execution on the date of determining the amount of temporarily available funds and not planned for use for a certain time. The amount of temporarily available funds of the Company is determined by the accounting office in accordance with the Strategic documents of the Company.

**STB** – second tier bank.

**RK** – Republic of Kazakhstan.

**MCI** – monthly calculation indicator.



### **3. Procedure for placing temporarily available funds on the second tier bank deposits**

#### 3.1. Conditions for placing temporarily available funds:

3.1.1 Placing temporarily available funds that are at the disposal of the Company is carried out for the purpose of their rational use and generating additional income.

3.1.2 The Company places temporarily available funds on deposits in at least 3 (three) commercial banks.

3.1.3 The deposit amount in each STB should not exceed 30 (thirty) percent of the amount of temporarily available funds of the Company.

3.1.4 Temporarily available funds in the amount of up to 5000 (five thousand) monthly calculation indices can be placed on deposits in one bank.

3.1.5 The deposit period must not exceed 12 months.

#### 3.2 The procedure for selecting STBs to place temporarily available funds:

3.2.1 The Company, in accordance with the established procedure, must ensure that the decision is made to send a request to the second tier bank to obtain the following information:

- regarding the timing of placing funds on deposits, the amount of remuneration accrued by the second tier bank, and the other information related to deposits;

- regarding the conditions for opening and servicing accounts in a second tier bank;

3.2.2 Based on the information received from the second tier bank, the accounting office forwards the information received from the second tier bank for approval by the Management Board to determine the bank with the most favorable conditions for placing temporarily available funds. The decision to select a second tier bank to place temporarily available funds is considered at the meeting of the Management Board of the Company and documented in minutes.

#### 3.3 Basic requirements for second tier banks are as follows:

3.3.1 As of the date of placing the deposit, the long-term credit rating must not be lower than the level of "BBB-" by FitchRatings and Standard & Poor's, or not lower than the level of "Ba3" by Moody's InvestorsService;

3.3.2 The STB must comply with the requirements for observing prudential standards and demonstrate positive financial results over the last 3 months.

### **4. Procedure for opening an account in second tier banks**

4.1 The Bank opens a Deposit account for the Company on the basis of an Application for opening a Deposit account after the Company has presented all the necessary documents determined by the Bank, in form and content meeting the requirements established by the legislation of the Republic of Kazakhstan.

4.2 A deposit account is opened for the Company to receive income in the form of interest and accumulate a certain amount.

4.3 The Company's accounting office monitors on a monthly basis second tier banks in which funds are placed on deposit accounts for their compliance with the

requirements provided for by this Regulation. The results of monitoring are sent to the Management Board for information.

## **5. Conditions for placing temporarily available funds on the “Overnight” deposit in second tier banks**

5.1. The Company considers the issue of placing TAF on the “Overnight” deposit if all the following minimum requirements for STB are met:

- 1) the value of assets is not lower than 8,000,000,000 (eight billion) tenge;
- 2) the share of the STB’s own capital in the currency of its balance sheet is at least 10.0%;
- 3) quick liquidity ratios (k4-2, k4-3) are at least 1.5;
- 4) compliance by the STB with prudential standards;
- 5) the absence of publicly known judicial or administrative proceedings in relation to the STB that can have a significant negative impact on its solvency over the past 6 (six) months;
- 6) the absence of official information that negatively affects the reputation of the second tier bank, regarding the decrease in its solvency, the ability to fulfill the other accepted obligations over the last 6 (six) months;
- 7) the international rating of the STB: forecast “Stable” not lower than “B+” by the rating agency Standard&Poor's or not lower than “Ba1” by a similar rating by Moody’s, or “BB” by Fitch Ratings. The advantage for the Company's decision-making is the latest assessment of the international rating by the date of placing funds on deposits and on the Overnight deposit, under the most favorable conditions in terms of profitability and risk;
- 8) the authorized capital of the second tier bank is not less than 50,000,000,000 (fifty billion) tenge.

5.2. For the purpose of placing TAF on the “Overnight” deposit, the Company’s accounting office sends requests to the second tier bank in the form, in accordance with Appendix 1 to the Regulation, regarding proposals on types of contributions (deposits), amounts and terms of placement, interest rates for each period of placement, annual effective interest rate, conditions for early withdrawal of money, if the deposit agreement provides for the possibility of early termination and the other information related to deposits.

After selecting proposals requested from at least six second tier banks, the placement of TAF is carried out subject to the provision of the most favorable conditions.

5.3. The Company's accounting office is responsible for the process of collecting and processing written proposals from second tier banks on the conditions for placing deposits. Based on the data obtained, a comparative analysis of bank offers is compiled in accordance with Appendix 2 to the Regulation.

5.4. When preparing materials for the meeting of the Company’s Management Board, it is also necessary to have an opinion on the financial condition of the second tier bank.



5.5. The copies of requests for placement, comparative analysis of banking proposals and conclusions are kept for a calendar year, after which they are handed over to the archives of the Company.

5.6. Based on the results of considering the presented information, the Company's Management Board makes a decision on placing or refusing to place its TAF with indicating the STB. In accordance with the decision of the Board, the following are drawn up:

- 1) a report on placing TAF in the form according to Appendix 3 to the Regulation;
- 2) monitoring the ratings and financial condition of second tier banks performed on the basis of the data freely posted in the media, in the form according to Appendix 4 to the Regulation. Monitoring the ratings and financial condition of STBs includes the analysis of the STB assets value, the structural analysis of the quality of assets, the size of equity capital, the structure of the formation of liabilities, the return on assets and capital ratios, the profitability, the presence/absence of official information that negatively affects the reputation of the STB regarding its reduction solvency, the ability to fulfill accepted obligations.

If the situation of STBs worsens, according to the monitoring data, the Company's accounting office prepares information for the Company's Management Board in order to make an appropriate decision.

5.7. The Company's accounting office provides the Company's Management Board with information of the TAF movement and the rating indicator characterizing the financial stability of the bank on a daily basis until 12.00 (Appendix 4).

5.8. The funds on the "Overnight" deposits are placed by the Company at the end of the working day, and on the morning of the next day they, together with accrued remuneration, are returned to the Company's current account.

## **6. Procedure for closing deposit accounts**

6.1. It is recommended to provide for the following conditions in bank deposit agreements with second tier banks:

- 1) the deposit is returned by the bank on the expiration date of the placement period;
- 2) the possibility of early withdrawal of the deposit without application of penalties.

6.2. The return of the deposit is performed by the bank within the framework of the signed term deposit agreement. Payment of interest on the deposit is made in accordance with the terms of the deposit, by transfer to the current account of the Company.

6.3. The Company's accounting office is responsible for monitoring the timely return of deposits and the correct calculation of remuneration.

6.4. If a discrepancy is detected in the credited amounts, the Company's accounting office contacts the bank to determine the reasons for the discrepancies and take appropriate actions to correct the discrepancies. The appeal indicates detailed calculations for the identified discrepancies.

6.5. The decision on the unplanned withdrawal of the entire amount of TAF from

the deposits of second tier banks is made by the Management Board of the Company.

6.6. In case of early withdrawal of the Company's deposit, it is necessary to provide the bank with a notification letter, which will be the basis for early withdrawal of the deposit.

### **7. Final provisions**

7.1. This Regulation, as well as amendments and additions to it, are approved by the decision of the Board of Directors.

7.2. All the issues not regulated in this Regulation are regulated by the legislation of the Republic of Kazakhstan and the other internal documents of the Company.

7.3. If, as a result of changes in the legislation and regulations of the Republic of Kazakhstan, certain clauses of this Regulation come into conflict with it, these clauses lose force, and until changes are made to the Regulation, the Company is guided by the legislation and regulations of the Republic of Kazakhstan.

### Request for placing temporarily available funds on deposits in banks

Abylkas Saginov Karaganda Technical University NJSC asks to provide conditions for placing temporarily available funds on deposits in your bank according to the following parameters and information of the financial condition of the bank as of the last reporting date:

Amount	Period	Date of placing	Date of returning	Interest rate on deposit offered by the Bank, %	Interest rate on deposit upon early termination, %	Bank assets as of _____ th. tenge	Equity funds as of _____ th. tenge	International credit rating*		
								Standard & Poor's	Moody's	Fitch Ratings

\* mandatory indicating the official date of rating assignment

**Chairman of the Management Board,  
Rector**

*Ex.:*



Appendix 2

to the Regulation on placing temporarily available funds of Abylkas Saginov Karaganda Technical University NJSC

**Comparative analysis of the bank offers**

No	Bank name	Deposit terms	Permanent balance, th. tenge	Deposit amount, th. tenge	Deposit rate, %						Interest rate on deposit upon early termination, %	International credit rating*				
					up to 1 month	1 month	2 months	3 months	6 months	9 months		12 months	Standard & Poor's	Moody's	Fitch Ratings	

*Ex.:*

**Report**  
**on placing temporarily available funds**

Reporting period \_\_\_\_\_

No	Name of the financial organization	Amount to be placed, th. tenge	Date of opening the deposit	Date of closing the deposit	Annual remuneration rate, %	Accrued remuneration	Withholding income tax at the source of payment	Remuneration received	Note
1									
2									
Current accounts									
1									
2									
Overnight									
1									
2									

*Ex.:*

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### Monitoring of the bank ratings and financial condition

as of \_\_\_\_\_ (date) \_\_\_\_\_

No	Bank name	Bank assets, th.tenge	Equity funds, th.tenge	Share of EF to assets	Lending funds	Obligations	Meeting the equity capital adequacy standard Yes/No	Coeff. of timed liquidity (k4-2)	Coeff. of timed liquidity (k4-3)	International credit rating*			Presence/absence of official information negatively affecting the bank's reputation regarding a decrease in its solvency and ability to fulfill other accepted obligations
										Standard & Poor's	Moody's	Fitch Ratings	

Ex.: