

PLAN
Of the work of the quality assurance committee of the department
of FL
for 2021-2022 academic year

No.	Name of events	Month	Responsible executors
1	2	3	4
1 meeting			
1	On the tasks and work plan of the Educational and Methodological Council of the Department of Foreign Languages for the 2021-2022 academic year. Approval of the composition of the Educational and Methodological Council of the Department of Foreign Languages.	September	Dzhantasova D.D.
2	On the readiness of the department for the new academic year. Provision of teaching materials for the disciplines of the department of 1st year students		Alken S. Kh. Magauina G.M.
3	Development and approval of calendar plans for Standard programs of disciplines of departments for 1 semester 2021-2022 academic year. G.		T.V. Yarema
2 meeting			
1	Ensuring the organization of the educational process and the development of educational material in the disciplines of the department (IYA, POIYA, IYA (professional) in distance learning technologies).	October	T.V. Yarema
2	Certification of video clips of the Central Committee of the autumn semester.		PPP cafe
3	The direction of the scientific and methodological seminar on improving the quality of teaching foreign languages at the university in 2021-2022 academic year.		Shamiyeva R.K
4.	Criteria for assessing students' knowledge in the classroom on foreign language.		Seitova L.A.
3 meeting			

1	On the preparation of examination and test materials, including for DOT and control for the autumn examination session.	November	PPP cafe
2	Development of a system for assessing and monitoring training of FN with the use of GIST.		Shamiyeva R.K
5th session			
3	On the progress of implementing innovative approaches in teaching and learning (Gamification, flip learning, creative learning)...		Gizatulina A.F.
4	The work of a scientific and methodological seminar on improving the quality of teaching foreign languages at a university in the 1st semester of 2020.		Shamiyeva R.K.
5th session			
1	Analysis of the quality of open classes and master classes held in the fall semester of the 2019-2020 academic year.	January	T.V. Yarema
2	Current report on the progress of mutual visits of teachers, problems, methodological recommendations.		Kubeeva M.M.
3	On the quality of teaching the discipline "Foreign Language (professional)" in magistracy		Magauina G.M.
6 meeting			
1	Development and efficiency of implementation in the educational process of electronic educational publications (SIS, MOOC, Videos)	February	T.V. Yarema
2	Provision of digital teaching material based on online platforms		N.E. Nesipbaeva
3	Scientific and methodological seminar on improving the quality of teaching in foreign languages at the university		Shamiyeva R.K.
7 meeting			
1.	Organization of project activities in SRSP, SRMP using digital technologies, CLIL and CALL methods.	March	Mustapaeva O. T. Akhmetova D.R.
2	Organization of a cross-section of knowledge on level training using tools of remote control technologies .		Babzhanova R. Zh.
8 meeting			
1.	Implementation of the thematic		

	plan for the release of educational and methodological literature for the 2020-2021 academic year ,	April	T.V. Yarema
2	On the preparation of examination and test control materials for the spring session.		Teaching staff of the department
3	Providing the organization of the educational process of teaching foreign language on DOT for the spring semester.		Tokumbaeva A.A.
4	Report on the results of mutual visits of teachers using tandem methods (co-teaching), problems, methodological recommendations.		Kubeeva M.M
9 meeting			
1	Analysis of the quality of open classes and master classes held in the spring semester of the 2019-2020 academic year.	May	T.V. Yarema
2	Analysis of the results of the educational process as part of the CEFR training level.		Abdykarimova M.M.
3	Results and analysis of the educational and methodological activities of the department for the past academic year. Problems and prospects of the educational and methodological development of the department for 2020-2021 academic year year.		T.V. Yarema

Chairman of the EMC department _____ T.V. Yarema

Secretary _____ Kubeeva M.M.