

"I approve"
 Head Department of ITB
 _____ M.M. Kokkoz
 " _____ " _____ 2022

PLAN
 Curatorial and educational work
 for the spring semester of the 2021-2022 academic year

o.	Event	Date	Responsible
2	3	4	
1. Organizational work			
	Formation of the schedule of curatorial hours in the spring semester 2021-2022. of the year	January 2022	senior curator of the department, curators of groups of the department of IT
	Studying the Message of the President of the Republic of Kazakhstan K.K. Tokaev	May 2022	curators of the groups of the Department of ITB
	Nauryz Meiramy	March 2022	curators of the groups of the Department of ITB
	Control of the quality of curatorial hours by curators in academic groups	March 2022	
	Проверка в журналах академических групп раздела «Проведение кураторских часов»	30-е число каждого месяца	senior curator of the department of ITB
2. Master classes on educational work			
	"N. Nazarbayev: era, personality, society"	28.04.2022	Klyueva E.G.
	"Azattyk tanyñ ansagan Alash kayratkerleri"	27.04. 2022	Sailaukyzy Zh.
3. Educational work			
	Sending letters about academic performance and attendance by e-mail. mail to parents of students of academic groups, as well as receiving letters from parents	During the academic year,	curators of the groups of the department of IT

	Conducting reviews of academic groups based on the results of current certification	2 times during the semester according to the schedule of the educational process senior curator of the department of ITB,	curators of groups of the department of ITB
	Visiting the dormitories of KTU	According to the schedule,	curators of the groups of the department of IT
	Explanation of the Charter of the university and the Internal Regulations strategic orders and speeches of the rector	During the academic year,	the curators of the groups of the department of IT
	Assistance in organizing a sociological survey of students	November 2019	the curators of the groups of the department of IT
4. Cultural and sports work			
	Organization and attendance of performances, exhibitions and sporting events by students of the department of ITB	During a year	Head of the department, senior curator of the department of ITB, curators of the group of ITB
5. Labor education			
	Organization of student participation in subbotniks	According to the schedule	the curators of the groups of the department

Head of the Department of ITB

M.M. Kokkoz

Senior curator

A.D. Alkina